



Great Hearts Anthem Archway & Prep All Parents Meeting

DATE: April 3, 2024, 8:15 a.m.

1. AGENDA ITEM 1- Dalila Smith, PSO Treasurer

- PSO Budget
- 2024/2025 PSO Budget has been approved and submitted
- Pie Day
 - We lost money on this this year, as there were a lot of leftover pies.
- Need approval for lunch warmer.
 - Alyssa proposed the lunch warmer and the whole PSO board that was present voted in favor. PSO will be purchasing a lunch warmer.
 - Next steps:
 - Check the voltage in the plug in the commons- will we need a new plug?
 - Check the height of the warmer against the height of the teachers lounge door- can it be rolled in and out of there easily?

2. AGENDA ITEM 2- Cody Hess, Dad's Club

- Events
 - Ideas of quarterly recess with dads, donuts at carline, etc.
 - Idea to have dads do carline before breaks, 100th day of school
- Golf Tournament Update
 - Potentially being moved to July.
 - Question for GH Treasurer- Is there a limitation on profit margins for these community building type events?
 - Different levels of entry: different packages available to enter.
 - What is needed at the school that the money raised from this can go to?

3. AGENDA ITEM 3- Library Update

- April 10th training for teachers.
- April 29th opening of the Archway Library.
 - Prep Library is student run while Archway library is teacher run.
- Lydia is putting together a training video and she will reach out to the PSO if she needs help.
- Mr. Withers to get with MeLisa and the PSO regarding the library database, and getting that set-up and linked to names and the cards.

4. AGENDA ITEM 4- PSO Board Structure for 2024/2025

- Voting for all vacant positions will be held on the next Board Meeting- May 1st.

5. AGENDA ITEM 5- PSO Event Dates for 2024/2025

- April 22nd & 30th PSO presence needed at info night.

6. AGENDA ITEM 6- Upcoming PSO Events

- Remaining Teacher Luncheons will be PSO sponsored.
 - April 3- Picnic- Dad's Club Sponsored
- School Community Event
 - Craft night with Alyssa and Paula 4/15 at 5:30



- Talent Show, Friday May 3
 - The auditions will be held April 8th (Archway) and 9th (Prep).
 - There will be a cash prize for the winners, 1st 2nd and 3rd, purchased by PSO
- End of the year book collection
 - 6 PSO helpers needed for this to collect the textbooks on the last day of school.
- Teacher appreciation Week
 - Friday May 3- Sunday May 5th:
 - Door decorations for each class in Archway. Door Decorations for the 2 lounge doors and something on the teachers' desks.
 - SUG needed for the doors for: Nurse, Admin, Music, Foreign Language, Coaches, Interventionist,
 - Only Painters tape may be used on the doors.
 - We can do painters tape and then a glue dot **on top of the** painters tape to help keep things in place.
 - Doors are the only thing that can be decorated and only the outside of the door.
 - Budget is \$100 total for this.
 - Kim is going to create the guidelines for the decorations (no student last names, etc.)
 - Alyssa to send Archway room moms the guidelines for them to send to their classes, and to send to MeLisa as well for distribution to the Prep parents.
 - Decorations will be on Sunday May 5th from 11-3.
 - Monday May 6:
 - Breakfast with Mrs. Clark and Mr. Withers.
 - Items needed for this: pancake mix, syrup, plates, utensils, pre-made bacon, eggs, orange juice, etc.
 - SUG needed for each of the above items, as well as set-up at 7:00 am, tablecloths, 3-4 griddles. (Alyssa to send to MeLisa as well.)
 - SUG² for grades 3, 8 and 12 for teacher lounge snacks
 - E.g. Veggie Tray, Chips and Salsa, Pita and hummus
 - Tuesday May 7
 - Chick-Fil-A Teacher Lunch.
 - SUG¹ for teachers' lounge snacks for grades 5, 7 and 11.
 - E.g. Fruit trays
 - Wednesday May 8
 - Olive Garden Teacher Lunch
 - SUG² for teachers lounge snacks for grads 2 and 10.
 - E.G Continental breakfast.
 - Thursday May 9
 - Filiberto's Teachers Lunch
 - SUG² for teachers' lounge snacks for grades 4 and 9.
 - E.G Bagels

¹ Sign-Up Genius



- Friday May 10
 - Nora's Coffee Truck
 - SUG² for teachers lounge snacks for grades K, 1 and 6.
 - E.G Charcuterie
 - All teachers will be provided with a small succulent as well.
- We want to recognize our porters as well- thought was for a gift card bouquet if we can get gift card donations.
- Alyssa to send out the SUG to the Archway Room Parents to send out to their classes, and then to MeLisa as well for her to send out to the Prep families.
- Volunteer Appreciation Breakfast- Wednesday April 24 at 8:15 am in the Commons. (All PSO members needed to volunteer for this)
- Kinder and 5th grade promotions, May 22
 - Kinder:
 - PSO needs to get:
 - a wrapped cookie and water bottle for each student and 60 flowers per section- each child gets 2 flowers that they then give to their teacher and TA.
 - PSO to set up a place outside at the Archway entrance for pictures to be taken.
 - 5th: Will be held one section at a time in the commons.
 - PSO needs to get: a wrapped cookie and water bottle for each student.
 - PSO to set up a place outside at the Archway entrance for pictures to be taken.
- 8th Grade Celebration-
 - GHA will provide pizza.
 - PSO to provide coolers and ice.
 - PSO to create SUG² for drinks and dessert.
 - Mr. Withers is looking into the possibility of Dave & Busters as well.
 - This D&B has been scheduled for May 17th.

7. AGENDA ITEM 7- Items for review

- Uncrustables lunch option
 - Alyssa to finish the research re what "perishable" items can be served, and get with Rhonda regarding this.
 - This was approved by the board at the meeting.
- Warmer Teacher Lound- can it be locked at all times?
- Flower Sale for Mother's Day
- 4/16 All Parent PSO Meeting (Valerie is out of town, anyone else available to lead?)

8. Meeting adjourned at 9:42 a.m.

9. Next Meeting: May 1 at 8:15 a.m.

² Sign-Up Genius